



June 3, 2013

Dear Dr. _____

Thank you for your unwavering dedication to the care of older adults across the North East LHIN and in particular your stalwart support of the Behavioural Supports Ontario (BSO) initiative as it has evolved over the past year.

We acknowledge and value the time, expertise and knowledge that you have so willingly shared to date. Recognizing the multiple demands that you need to balance, we have prepared an outline to help define the expectations, roles and responsibilities of our local hub champions as well as the anticipated time commitment. This will also ensure that we provide you with the appropriate remuneration for your work with the BSO.

Role of BSO Care of the Elderly Hub Champion:

System Coordination and Management

- Participate in quarterly regional BSO Medical Advisory Committee (MAC) via OTN (**3hrs/quarter**)

Integrated Service Delivery

- Participate in primary care education/BSO promotion events including networking with colleagues formally or informally (**2hrs/quarter**)

Team and Capacity Building

- Attending one or more local Integrated Response Team (IRT) meetings and indirect clinical case conferencing, capacity building with BSO IRT (**3hrs/quarter**)
- Participate/contribute in one Knowledge and Capacity Advisory Meeting (**1hr/quarter**)
- Other capacity building, education activities (**1hr/quarter**)

Your local hub Psychogeriatric Resource Consultant (PRC) as well as the Regional BSO Manager and Central Intake Assistant may assist you with the logistics of booking and coordinating meetings (1-855-276-6313).

ACTION REQUIRED: Please sign below to acknowledge that you have reviewed and accept the above outlined roles & responsibilities and submit back to Monica Bretzlaff, NE LHIN BSO Regional Coordinator at: Kirkwood Place, NBRHC, 680 Kirkwood Drive, Cottage # 3, Sudbury, ON P3E 1X3.

I (please print) _____, have read and understand the roles and responsibilities of which I am committing to for a one-year renewable term as a NE BSO Medical Hub Champion.

Signature: _____ Date: _____

We thank you again for agreeing to continue to play a vital role in the growth & evolution of the NE LHIN BSO system transformation.

Sincerely,

_____;

Dr. James Chau, NE BSO Regional Medical Champion

Monica Bretzlaff, NE BSO Regional Manager